

# TOWNSHIP OF NORMAN

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PLANNING COMMISSION

1273 S. Seaman Road

P.O. Box 143

Wellston, Michigan 49689

Telephone (231) 848-4564

Fax (231) 848-7081

email: [norzoning@kaltelnet.net](mailto:norzoning@kaltelnet.net)

## APPROVED ~~DRAFT~~ MINUTES

[for: April 6, 2017]

Acting in the absence of the chair, vice-chair Schilling called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited. A quorum present to conduct business consisting of Schilling, Schuch, and new member Fischer. Regular member Gries was absent.

Planner Grobbel was also present and summarized his edits regarding Definitions and General Provisions including: statutory updates based upon recent court decisions regarding signage, condensing much of the outdated language regarding environmental / groundwater protection and instead referencing specific state regulatory language, clarify Land Divisions, access / easement, parking and others. Planner Grobbel was presented with the Accessory Dwelling Unit language that the Planning Commission has been working on and it was requested that he ‘tweak’ anything that needed before inserting into the current Section 1071. Also discussed was the Site Plan Review and Special Use language previously reviewed by the Planning Commission in July and August of 2016. There was a **Motion by Schilling** with a **Second by Schuch** to have the Zoning Administrator publish a public hearing for the May meeting for the Site Plan Review and Special Use language. The motion was passed unanimously.

First public comment period was offered – none received.

The February 2017 minutes were reviewed. **Motion by Scuch** and **Second by Schilling** to approve the minutes as presented; unanimously passed.

Schilling presented a review of Township Board topics.

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The Zoning Administrator advised that there were no pending appeals and presented the monthly report. The Zoning Administrator advised of a new compliance process whereby any 'third' notice would be sent directly from the Township attorney if needed. The Planning Commission was informed about the resignations of members Manley and Ridley being received by the Township Clerk.

A final public comment period was offered. There was brief discussion regarding the need for an updated and specific noise ordinance that could not only be understood but 'reasonably' enforced including hours that it should be applied.

Schuch motioned to adjourn at 8:03, seconded by Schilling, unanimously passed.

Respectfully submitted on behalf of the Planning Commission

Robert (Bob) Hall

Zoning Administrator

A handwritten signature in black ink that reads "Bob". The letters are cursive and somewhat stylized.

Robert (Bob) Hall

Zoning Administrator